

KELOWNA CATHOLIC INDEPENDENT SCHOOL COUNCIL
REGULAR MEETING MINUTES
Wednesday January 20, 2010

PRESENT: bro Gerry Craig, Shirley Goebel, James Gorges,
Harvey Lalach, Jacquie Marshall, Kathleen Peters,
Fr. Wayne Pfliger, Rob Sali, Fr. Peter Tompkins,
Elena Tostenson, Jarrod Thalheimer, Fr. Bart van Roijen,
John Vielvoye, Fr. Andriy Werbowy

NON-VOTING: John Campbell (Principal, Immaculata), Rita Smith
(Principal, St. Joseph), Cece Sinotte (Secretary-
Treasurer), Jennifer Newman (PSG Immaculata)

REGRETS: Kim Macaulay, Fr. Otto Rollheiser

ABSENT: Fr. Dave DeSouza

1.0 CALL TO ORDER

James Gorges, 7:07 pm

2.0 OPENING PRAYER

Led by Fr. Peter

3.0 AGENDA

3.0.1 MOTION - Shirley Goebel/Jarrold Thalheimer

To adopt the agenda as circulated.

MOTION CARRIED

4.0 APPROVAL OF MINUTES

4.0.1 MOTION - Shirley Goebel/Harvey Lalach

To approve the regular meeting minutes of December 16, 2009
as circulated.

MOTION CARRIED

5.0 CORRESPONDENCE

Email from Kim Macaulay requesting clarification on the field
trip policy regarding chaperones on overnight field trips, in
response to a parent's question about the Sr. girls'
basketball trip to Surrey.

Council reviewed the Diocesan school policy Section XIII A 4:
"The following requirements must be strictly followed:" g)
"Female students on overnight trips must be accompanied by an
adult female supervisor and likewise, and adult male if male
students are involved." The Council Chair discussed the
requirement for female chaperones on the basketball trip with

the Superintendent before the trip. He reported that the Superintendent's opinion was that the clause was a "grey area" in this case, because the students were billeted in family homes rather than accommodated in hotels. The Council members present disagreed, as the policy does not mention types of accommodation and the clause requiring chaperones is clear. The Council Chair was directed by the members to inform the Superintendent in writing that they believe there was an oversight in not having a female chaperone on the trip, that the policy must be followed on future trips, and to request that she review the field trip policy with the principals. The principals agreed that appropriate supervisors will travel on all future school trips.

6.0 BUSINESS ARISING FROM THE MINUTES

6.1 2010/2011 TUITION

Updated tuition schedules are required for inclusion in the registration packages by February. The Finance Chair noted that enrolment estimates and staffing requirements are preliminary. Council has not received information from the Superintendent from exit surveys that were sent to families who left the schools last year. Therefore, the impact of the tuition increases on future enrolment cannot be determined. Council questioned the utility of information from exit surveys which are sent out months before the results are relayed to Council by the Superintendent. The Chair was directed to notify the Superintendent of Council's need to have the results of the surveys, at least in summary, shortly after the year end in question so that Council can make responsible financial decisions.

6.1.1 MOTION - Fr. Peter Tompkins/Shirley Goebel
To approve the tuition schedule as circulated for the 2010/2011 school year.
MOTION CARRIED

6.2 SCHOOL PARKING UPDATE

Fr. Peter Tompkins met with the principal of St. Joseph School and a director of The Clubhouse daycare to discuss parking and movement of traffic on the church/school grounds. More parking spots will be left undesignated, and newsletters will remind parents of the guidelines in place for drop off and pick up of children at the school and daycare.

6.3 B.C. CATHOLIC CONVENTION

Shirley Goebel and Fr. Peter Tompkins will represent Council at the convention in Kelowna in April.

7.0 REPORTS

FINANCE

Families who prepay tuition for the year are given a discount of 5%. This discount was implemented when bank interest rates were high; however, Council cannot earn equivalent interest at current bank rates.

7.0.1 MOTION - Fr. Wayne Pfliger/Rob Sali

To remove the 5% discount for prepayment of tuition effective September 1, 2010.

MOTION CARRIED 1 ABSTENTION

Manulife Financial have proposed renewal rates for one year for the staff medical benefit plan equating to an increase of zero percent overall effective February 1, 2010.

7.0.2 MOTION - Fr. Peter Tompkins/Shirley Goebel

To renew the medical benefit plan with Manulife Financial at the proposed rates received from them.

MOTION CARRIED

PUBLIC RELATIONS

The Council portion of the website has been added and can be accessed at kelownacatholic.org. Jarrod Thalheimer asked Council to consider whether the approved minutes should be posted monthly. Council discussed this question but did not reach a consensus.

7.1 ACCEPTANCE OF REPORTS

7.1.1 MOTION - Shirley Goebel/Jacque Marshall

To receive the reports as circulated and discussed.

MOTION CARRIED

8.0 NEW BUSINESS

8.1 CATHOLIC SCHOOLS WEEK SPEAKERS

Jarrod Thalheimer distributed the proposed speakers' presentation and schedule. One member commented on the length of the written address, but since the talk is about 3 minutes long it was decided to use it as written.

8.2 COUNCIL MEETING VENUE

Jarrold Thalheimer suggested that Council meetings alternate between the St. Joseph and Immaculata campuses. Members agreed to implement that idea effective immediately, with the February meeting to be held at Immaculata High School.

8.3 MEETING SCHEDULE

Council agreed on the meeting schedule for this year at the October meeting. The Superintendent has organized a principals' meeting on February 24 which is the date of the Council meeting. After much discussion it was agreed to change Council's meeting to Wednesday, February 17. Because that day is Ash Wednesday and the pastors who sit on Council each have multiple Masses at their parishes, the meeting will start at one hour later than usual, at 8 pm. Council directed the Chair to request that the Superintendent be aware of and respect Council's meeting schedule in the future.

The March meeting is on Tuesday March 23 at 7:30 pm at Charity Hall. The 2010/2011 provisional operating budgets will be discussed at the March meeting.

9.0 NEXT MEETING - Wednesday February 17, 8 pm at Immaculata High School

OPENING PRAYER - bro Gerry Craig

10.0 MOTION TO ADJOURN - Jacquie Marshall - 9:12 pm

