

KELOWNA CATHOLIC INDEPENDENT SCHOOL COUNCIL
REGULAR MEETING MINUTES
Immaculata High School, Wednesday October 6, 2010

PRESENT: Bro. Gerry Craig, Fr. Francis dela Cruz, Shirley Goebel, Kim Macaulay, Jacquie Marshall, Fr. Wayne Pfliger, Rob Sali, Fr. Peter Tompkins, Elena Tostenson, Jarrod Thalheimer, Fr. Andriy Werbowy

NON-VOTING: John Campbell (Principal-Immaculata), Jennifer Newman (SJS-PSG), Bev Pulyk (Superintendent), Cece Sinotte (Secretary-Treasurer), Andrew Wallace (Principal-St. Joseph)

REGRETS: Fr. Otto Rollheiser, Gary Trepanier

ABSENT: Fr. Dave DeSouza

VISITORS: two teachers; four parents

1.0 CALL TO ORDER AND WELCOME

Jarrold Thalheimer, 7:00 pm. The Chair welcomed Fr. Francis dela Cruz, new Pastor of St. Pius X parish. He also welcomed the visitors and encouraged them to communicate with any Council member (outside the regular meeting) if they have questions or concerns. The Chair reminded the assembly that the Council observes Robert's Rules of Order. Non-voting members can enter into debate only if requested by the Council; visitors must remain silent during the meeting.

2.0 OPENING PRAYER

Jarrold Thalheimer led the opening prayer.

3.0 ADOPTION OF AGENDA

3.0.1 MOTION - Shirley Goebel/Elena Tostenson
To adopt the agenda as circulated.
MOTION CARRIED

4.0 APPROVAL OF MINUTES

4.0.1 MOTION - Elena Tostenson/Kim Macaulay
To remove the middle sentence from item 6.0: Correspondence in the minutes.
MOTION CARRIED WITH 4 VOTES IN FAVOUR AND 3 VOTES OPPOSED

5.0 BUSINESS ARISING FROM THE MINUTES

The Chair asked that all voting members volunteer to work on a committee.

6.0 REPORTS

6.0.1 MOTION - Elena Tostenson/Rob Sali
To receive the reports as circulated and discussed.
MOTION CARRIED

Addendums to committee reports were verbalized as follows:

Ways and Means Committee - representatives reported that they agreed not to elect a Chairperson; they suggested that each member of Council be involved in the committee.

Finance Committee - the Chairperson asked that the Council reinstate the general meeting in August to facilitate meeting budget and tuition funding timelines.

6.0.2 MOTION - Shirley Goebel/Fr. Wayne Pfliger
To adopt the financial statements for Kelowna Catholic Independent School Council (Immaculata and St. Joseph schools) for the year ended July 31, 2010 as reviewed by Schneider Sample.
MOTION CARRIED

7.0 NEW BUSINESS

7.1 2010/2011 OPERATING BUDGET

7.1.1 MOTION - Shirley Goebel/Fr. Wayne Pfliger
To adopt the 2010/2011 operating budgets as circulated.
MOTION CARRIED

7.2 MEXICO MISSION TRIP

The Education Chairperson reported that there has been preliminary interest from 25-26 students; four teachers have volunteered to be part of the trip which will happen during Spring Break. Costs for the trip have not been calculated yet.

7.2.1 MOTION - Elena Tostenson/Fr. Wayne Pfliger
To approve the Mexico Mission trip provided that all students fulfill all financial requirements according to the Council's policy, prior to October 15.
MOTION CARRIED 1 ABSTENTION

7.3 COUNCIL STRUCTURE

- 7.3.1 MOTION - Shirley Goebel/Elena Tostenson
To authorize the Council Structure Subcommittee to investigate the full scope of duties that are provided specifically to the Council by the Secretary-Treasurer, in anticipation of changes forthcoming with centralized accounting.
MOTION CARRIED 1 ABSTENTION

- ACTON ITEM RESULTING FROM DISCUSSION - Board of Director member Shirley Goebel will request an agenda item for the next Board meeting to address how centralized accounting will affect the Council.

7.4 ACTION ITEMS FROM THE SUPERINTENDENT'S REPORT

The Council Chairperson asked for the status on the following action items:

- Completion of year end financial review
Complete - refer to Motion 6.0.2 (meeting 06 October 2010).
- Revision of 2010/2011 operating budgets
Complete - refer to Motion 7.1.1 (meeting 06 October 2010).
- Capital rebate to Pilgrimage of Faith fund
Submitted annually by the Secretary Treasurer after completion of the yearend financial review.
- Feedback required to Board of Directors on draft Teacher Qualification Standard Policy
➤ Agenda item, November 3 Council meeting.
- Feedback required to Board of Directors on draft Acceleration/Retention Policy
➤ Agenda item, November 3 Council meeting.
- List of new members required for council orientation
Members who have not attended an orientation are to contact the Superintendent's office.
- Request for Council to send monthly minutes and meeting schedules to the Superintendent's office.
Submitted regularly by the Secretary Treasurer.

7.4 DIOCESAN CONFERENCE

Council members are eligible to attend the conference from October 20-22. The theme is "Catholic Education Shaping Our Future". Interested members are to contact the Secretary Treasurer for registration.

7.5 DIOCESAN SCHOOL SOCIETY'S ANNUAL GENERAL MEETING

The meeting is scheduled on Friday October 22 at 7:30am. Jarrod Thalheimer, and Fr. Wayne Pfliger and Fr. Peter Tompkins will attend as voting members for the Council and the schools, respectively.

8.0 NEXT MEETING - Wednesday November 3 @ 7 pm - Charity Hall

OPENING PRAYER - Elena Tostenson

9.0 MOTION TO ADJOURN - Shirley Goebel @ 8:35 pm