

KELOWNA CATHOLIC INDEPENDENT SCHOOL COUNCIL
REGULAR MEETING MINUTES
Wednesday May 19, 2010 - Charity Hall

PRESENT: bro Gerry Craig, Shirley Goebel, James Gorges,
Harvey Lalach, Lisa Lundquist, Kim Macaulay,
Kathleen Peters, Fr. Wayne Pfliger, Jarrod Thalheimer,
Elena Tostenson, Fr. Bart van Roijen, John Vielvoye

NON-VOTING: John Campbell (Principal, Immaculata), Rita Smith
(Principal, St. Joseph), Cece Sinotte (Secretary-
Treasurer), Jennifer Newman (PSG Immaculata)

REGRETS: Jacquie Marshall, Fr. Otto Rollheiser, Rob Sali,
Fr. Peter Tompkins, Fr. Andriy Werbowy

ABSENT: Fr. Dave DeSouza

OTHER ATTENDEES: two staff; two parents

- 1.0 CALL TO ORDER
James Gorges, 7:10 pm
- 2.0 OPENING PRAYER
Hymn led by Fr. Bart van Roijen.
- 3.0 AGENDA
Addition: 8.9 Remarks - Shirley Goebel
3.0.1 MOTION - Fr. Bart van Roijen/Shirley Goebel
To adopt the agenda as amended.
MOTION CARRIED
- 4.0 APPROVAL OF MINUTES
4.0.1 MOTION - Fr. Bart van Roijen/Jarrold Thalheimer
To approve the regular meeting minutes of April 20, 2010 as
circulated.
MOTION CARRIED
- 5.0 CORRESPONDENCE
 - a) Letter of resignation from Rita Smith (Principal, St. Joseph
Elementary School);
 - b) Letter of request from staff member moved to in camera session;
 - c) Letter from St. Charles Garnier parish council reaffirming their
financial support and commending Council's financial management.
- 6.0 BUSINESS ARISING FROM THE MINUTES

6.1 ATTENDANCE AT COUNCIL MEETINGS

6.1.1 MOTION - Fr. Bart van Roijen/Shirley Goebel

The Chairperson must appoint a member of the Council to be Chairperson *pro tem* if both the Chairperson and Vice Chairperson will be absent for a regular Council meeting. Each Principal must send a representative to the meeting if s/he is not able to attend.
MOTION CARRIED

- This motion will be added to the local policy manual.

6.2 SUPPORT STAFF VACATION - POLICY ADDITION

6.2.1 MOTION - Shirley Goebel/Fr. Wayne Pfliger

To grant vacation to new support staff hires according to B.C. Labour Standards' requirements.

MOTION CARRIED 3 OPPOSED

- This motion will be added to the local policy manual.

6.3 ANNUAL GENERAL MEETING (AGM)

- It was agreed to hold the Annual General Meeting on June 9 at Immaculata High School from 7-9 pm. The Chairperson of the Public Relations Committee will notify parents of the AGM via parish bulletins, school email, and the Council website, and he will develop posters for posting in the schools.

- The chair of each committee will present a report that gives the scope of the committee, what has happened over the year, and what the goals are for the upcoming year. The principals will each present a similar report. There will be a question and answer period after all reports have been delivered. It was suggested that the Bishop be invited, and that the Superintendent asked to give a report. The Secretary/Treasurer will proof read the reports and the Council Chairperson will give final approval. Reports are to be submitted to the Council's office by May 28.

6.4 COUNCIL/STAFF YEAR END DINNER

The gathering will be held on Thursday June 24 beginning with Mass at 5 pm at St. Charles Garnier. Council members will prepare a potluck dinner. The principals will confirm the staff's attendance via email to the Council office.

7.0 REPORTS

7.0.1 MOTION - Fr. Wayne Pfliger/Shirley Goebel

To change the start time of the school day at St. Joseph Elementary School to 8:40 am effective September 2010.

MOTION CARRIED

The five minutes gained will be added to the lunch period.

FINANCE

Elena Tostenson reported that she has stepped down from the Finance Committee for personal reasons effective May 15, 2010.

7.1 ACCEPTANCE OF REPORTS

7.1.1 MOTION - Fr. Wayne Pfliger/Shirley Goebel
To receive the reports as circulated and discussed.
MOTION CARRIED

8.0 NEW BUSINESS

8.1 BUDGET PROCESS

The amount and type of information that the Council receives before they make decisions on the operating budget was discussed. Suggestions from members: that the schools provide to the Finance Committee full staffing and resources required to offer programs; that a list of reductions/increases to items be included with the draft budget for Council members; that the allocations of parish subsidies between schools be revisited. One principal suggested that the budget include estimated enrollments as well as paid registrations. No Motion or action items resulted from the discussion.

8.2 SATISFACTION SURVEYS

Posting the results of online surveys on the website was discussed. After amendment the following Motion was adopted.

- 8.2.1 MOTION - Fr. Wayne Pfliger/Harvey Lalach
To tabulate the results for each school and post them on the schools' website. To add wording as follows: Some concerns were expressed in the surveys. These will be addressed at the school and council levels.
MOTION CARRIED 2 ABSTENTIONS

8.3 NEW SCHOOL COMMITTEE PRESENTATION

- 8.3.1 MOTION - Jarrod Thalheimer/Shirley Goebel
To accept the feasibility report as presented and to authorize its distribution and/or presentation to the public, the College of Consultors, the Diocesan Finance Committee and the Catholic Independent Schools of Nelson Diocese Board of Directors along with an official statement of our initial financial commitment to the project.
MOTION CARRIED

8.4 YEAR END ADVERTISING

- 8.4.1 Jarrod Thalheimer/Shirley Goebel
To spend \$2,601 plus tax on year end advertising with the *Capital News* which will include a full page colour ad plus five smaller ads.
MOTION CARRIED

8.5 NEW ENROLLMENTS

Information item - Immaculata and St. Joseph schools have registered additional paid enrollments since the budgets were adopted, allowing the execution of two staff contracts that were withheld.

8.6 ELECTIONS

The Chairperson called for nominations from the floor for the position of Council Chair. Jarrod Thalheimer was elected by acclamation. The Chairperson then called for nominations from the floor for the position of Council Vice Chair. Elena Tostenson was elected by acclamation.

8.7 JUNE MEETING DATE

The Priests will be on retreat at Seton House June 14-17.

8.7.1 MOTION - Fr. Wayne Pfliger/Lisa Lundquist
To reschedule the June Council meeting to Wednesday June 23.
MOTION CARRIED

8.8 MEMBER'S DISCUSSION PAPER

A paper entitled "Council Dysfunction" authored by Jarrod Thalheimer has been sent to Council members via email. Discussion is tabled to the June meeting.

8.9 REMARKS

The Vice Chairperson discussed personal medical issues. Her duties on the Council will not be affected.

9.0 NEXT MEETING - Wednesday June 23, 7 pm at Immaculata High School.
OPENING PRAYER - unassigned

10.0 MOTION TO ADJOURN - Fr. Wayne Pfliger @ 9:48 pm